

राष्ट्रीय प्रौद्योगिकी संस्थान, उत्तराखण्ड  
NATIONAL INSTITUTE OF TECHNOLOGY, UTTARAKHAND

Ref. No.: NITUK/R&C/16/ A-332

Date:

3 AUG 2016

NOTICE

Institute is getting several offers pertaining to consultancy and testing projects and the faculties are encouraged to provide knowledge and intellectual inputs to industry, primarily for their purposes. The certificate/report to be issued is a critical document and must be prepared with caution following certain guidelines which is attached alongwith. The certificate/report is to be signed by the following persons:

1. Principal Investigator(s) (PI(s)) of the project with the responsibility of certifying the correctness of the data.
2. Concerned Head of Department with the responsibility that the project has been done within the Department and by the PI(s).
3. Dean (R&C)/Associate Dean (R&C) with the responsibility that all administrative formalities have been completed.



Director

Copy to:

1. All Faculty members through e-mail
2. AR(Admin)
3. PA to Director
4. PA to Registrar
5. Guard file – for record

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**Certificate/Report Preparation Guidelines**

The following guidelines are suggested for the preparation of certificate/report:

1. A line specifying how many pages are there (if it runs in multiple pages).
  - This test report contains \_\_\_\_\_ pages.
2. If certificate/report runs in multiple pages, all the pages except the last one are to be signed by the PI(s) and the last page will be signed by PI(s), HoD, Dean (R&C)/Associate Dean (R&C).
3. The following must be printed as footnote.  
The certificate/report is issued subjected to the following terms & conditions.
4. The PI will
  - Prepare certificate/report (including error analysis & assumptions involved).
  - Send the documents to R&C Section. If any legal issue is involved then a specific mention of it must be made in the document.
5. The competent authority may consult the legal counsellor in case if some legal issue/dispute is involved.
6. Two copies of the certificate/report will be prepared: one office copy & other for the party.
7. Dispatch No will have the following format: NITUK/R&C/[Year]/\_\_\_\_\_  
Date:\_\_\_\_\_
8. The certificate/report is to be issued subject to the following terms and conditions (to be printed on the backside of the certificate/report).
  - a) The test report contains \_\_\_\_\_ pages (from Sn. No. \_\_ to \_\_).
  - b) Laboratories at NITUK are not NABL accredited.
  - c) The tests are performed with the test facilities and resources available and accessible to NITUK.
  - d) The test results are purely of academic interest.
  - e) The certificate/report issued by NITUK does not certify compliance of the equipment being tested to the Indian/any other standards.
  - f) NITUK is not responsible for any damage, in whatever manner, occurring to any one because of the certificate/report.
  - g) NITUK is not responsible for non-functioning of the equipment (fully or partly) on field for whatever reasons.
  - h) Director, NIT Uttarakhand may issue separate restrictions on the party for use of the certificate/report or even withdraw the certificate/report in case it is found that it is being misused.
  - i) The certificate/report is valid for a period of one year from the date of issue unless otherwise specified.
  - j) The certificate/report is subject to jurisdiction of Pauri Garhwal, Uttarakhand.
  - k) The above terms & conditions are subject to modifications, if required.